

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36

MINUTES OF MEETING OF BOARD OF DIRECTORS

MAY 28, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 p.m. at 903 Hollywood, Houston, Texas 77015 on Tuesday, May 28, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Ronald S. Holder	President
Gerardo Parra	Vice President
Maria E. Koukoulakis	Secretary
Eddie Cantu	Assistant Secretary
Tammy Eason	Director

All members of the Board were present, with the exception of Director Eason, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gabriella Crain ("Executive Assistant"); Dennis Corley ("Field Operations Manager" and "North Channel Water Authority"); Chantel Robinson, District Employee, Ronald Anderson of A&S Engineers who attended by Zoom, Inc. ("District's Engineer"); Officer Kaury McConahay of S.E.A.L. Security Patrol ("S.E.A.L."); Will Petrov of Johnson Petrov LLP ("Attorney") who attended by Zoom, and Deputy Eduardo Rojas with Harris County Sheriff Department (HCSO).

1. Public Comment. The President first opened the meeting to public comment concerning the business of the District.

2. Minutes. The Board then considered approval of the regular meeting minutes of May 14, 2024, a copy of which was made available to the public.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of May 14, 2024, subject to certain revision.

3. NCWA Report. Next, Mr. Corley presented and reviewed the NCWA Report with the Board. A copy is attached hereto as Exhibit "A."

Upon motion by Director Eason, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the NCWA Report.

4. Harris County Sheriff's Office Report. Deputy Rojas presented and reviewed the Beat Activity Report. Deputy Rojas also responded to questions from the Board. A copy of which is attached hereto as Exhibit "B".

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Harris County Sheriff's Office Report.

5. Bookkeeper's Report and the Investment Report. Ms. Duncan presented and reviewed the Bookkeeper's and Investment Reports, with the Board, a copy of which is attached as Exhibit "C". Ms. Medrano also responded to questions from the Board.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, quarterly Investment Report and authorized payment of the checks presented.

6. Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached as Exhibit "D".

a. Mr. Anderson reviewed the written report and updated the Board on the current engineering activities in the District.

Mr. Anderson reviewed Change Order No. 3 submitted by Lopez Utilities Contractor, LLC in the amount of -\$500.00 to replace a 90-degree elbow that was located in the sewer line for the Wastewater System Improvements, Phase IV, a copy of which is attached to the Engineer's Report.

Upon motion by Director Holder seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved Change Order No. 3 submitted by Lopez Utilities Contractor, LLC in the amount of -\$500.00 to replace a 90-degree elbow that was located in the sewer line for the Wastewater System Improvements, Phase IV.

Mr. Anderson reviewed Pay Application No. 5 in the amount of \$22,770.00 to Lopez Utilities Contractor, LLC for the Wastewater System Improvements, Phase IV, a copy of which is attached to the Engineer's Report.

Upon motion by Director Cantu seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved Pay Application No. 5 in the amount of \$22,770.00 to Lopez Utilities Contractor, LLC for the Wastewater System Improvements, Phase IV.

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

7. General Manager's Report. Ms. Duncan presented and reviewed with the Board the General Manager's Report, a copy of which is attached as Exhibit "E".

a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects.

b. Discussion and possible action regarding amendment to the Redmond Contract.

Ms. Duncan requested the Board authorize an extension for the timeline to close on the Redmond Property.

Upon motion by Director Koukoulakis, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved amending the Redmond Contract by approving an extension for the timeline to close on the Redmond Property.

c. Discussion and possible action regarding removing late payment penalties for May 2024. Discussed ensued.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved ratified the decision to waive late fees.

d. Consideration and possible action regarding June 2024 Cut-off Process.

Upon motion by Director Eason, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved changing the cutoff date for next bill to June 10th.

e. Consideration and possible action regarding approval of quote for generator at Barbara Mae Lift Station. Ms. Duncan presented and reviewed a quote the quote from GenSolutions LLC for the generator repairs at the Barbara Mae Lift Station in the amount of \$7,083.25, a copy of which is attached to the General Manager's Report.

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the quote from GenSolutions LLC for generator repairs at the Barbara Mae Lift Station in the amount of \$7,083.25.

f. Consideration and possible action regarding the Barbara Mae Lift Station Property. This item was tabled at this time.

g. Consideration and possible action approving the plats for the Bandera Lift Station.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the plats for the Bandera Lift Station, see Engineer's Report.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

8. New Business/Annual Agenda.

a. Cyber Security Training Requirements. W. Petrov reminded the board about the cyber security training requirements.

b. Consideration and possible action regarding amending the Investment Policy. No action was taken.

c. Discussion with attorney regarding enforcement of provisions of the District's Consolidated Rate Order and Rules and Regulations. This matter was discussed in executive session.

9. Executive Session. The Board then entered into an Executive Session, pursuant to Section 551.071 of the Texas Government Code concerning consultation with attorney, was called as of 5:49 p.m. Everyone departed the meeting with the exception of the Board, Ms. Duncan, Mr. Joseph William Petrov and Mr. Ronald Anderson.

As of 6:37 p.m., the President declared the Executive Session was ended and the public session resumed.

No action was taken on matters discussed in Executive Session.

10. Other Presentations, Reports or Updates. None at this time.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned.

PASSED and **APPROVED** this 11th day of June, 2024.


Secretary, Board of Directors

EXHIBITS:

- A - NCWA Report
- B - Harris County Sheriff's Office Report
- C - Bookkeeper and Investment Reports
- D - Engineer's Report
- E - General Manager's Report

