

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36

MINUTES OF MEETING OF BOARD OF DIRECTORS

JANUARY 9, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 P.m. at 903 Hollywood, Houston, Texas 77015 and by Teleconference on Tuesday, January 9, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

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| Ronald S. Holder | President |
| Gerardo Parra | Vice President |
| Maria E. Koukoulakis | Secretary |
| Eddie Cantu | Assistant Secretary |
| Tammy Eason | Director |

All members of the Board were present, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Dennis Corley ("Field Operations Manager"); Gabriella Crain ("Executive Assistant"); Chantal Robbinson ("District Employee"); Brenda McLaughlin of Bob Leared Interests ("Tax Assessor/Collector"); Jack Flores of A&S Engineers, Inc. ("District's Engineer"); Carl Sandin of Perdue, Brandon, Fielder ("Delinquent Tax Attorney"); Officer Erica Rocha and Kaury McConahay of S.E.A.L. Security Solutions, LLC ("S.E.A.L."); Lt. Dinnie Calhoun with the Harris County Sheriff's Office (HCSO); Luz Lopez of Harris County Precinct 2; and Will Petrov of Johnson Petrov LLP ("District's Attorney").

1. The President first opened the meeting to public comment concerning the business of the District.

Ms. Duncan read a letter to the Board regarding the County FLOCK Program.

2. Next, consideration was then given to the approval of the regular meeting minutes of December 13, 2023, a copy of which was distributed to the Board.

Upon motion by Director Parra, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved such minutes as presented.

3. The Board then considered the Tax Assessor-Collector Report, a copy of which is attached as Exhibit "A." Ms. McLaughlin presented and reviewed the Tax Assessor Collector Report with the Board, reporting 27.4% of the 2023 taxes and 95.514% of the 2022 taxes had been collected as of December 31, 2023.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Tax Collector.

4. The Board next reviewed the Delinquent Tax Report prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached hereto as Exhibit "B".

The Board reviewed the Delinquent Tax Report, including the water termination letter candidates.

Upon motion by Director Parra, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved the Delinquent Tax Report and authorized Perdue, Brandon to send out water termination letters.

5. S.E.A.L. Security. Sgt. Rocha presented the S.E.A.L. Patrol Report, a copy of which is attached hereto as Exhibit "C". Sgt. Rocha reviewed the recent activities in the District and responded to questions from the Board.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the S.E.A.L. Patrol Report.

6. Next, the Board reviewed the current invoices for payment.

Upon motion by Director Parra, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved payment of the invoices presented.

7. The Board next considered approval of the Engineer's Report, a copy of which is attached as Exhibit "D", which was presented by Mr. Flores. Mr. Flores reviewed the written report and updated the Board on the current engineering activities in the District.

Upon motion by Director Parra, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

8. The General Manager's Report, a copy of which is attached as Exhibit "E" was presented by Ms. Duncan.

a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects.

b. Ms. Duncan presented and reviewed with the Board the quote from Dixieline, Inc. in the amount of \$14,000.00 for installation of a handicap ramp and awning over the ramp.

Upon motion by Director Parra, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved quote from Dixieline, Inc. in the amount of \$14,000.00 for installation of a handicap ramp and awning over the ramp.

c. Amendment to Rate Order regarding Deferred Payment Plans. The Board discussed the deferred payment plans.

Upon motion by Director Parra, seconded by Director Cantu, after full discussion with all Directors present voting aye; the Board approved allowing Deferred Payment Plans for all customers who's bill is three (3x) times more than their three (3) month average, have not had more than two (2) disconnection notices in the preceding twelve (12) months, have a good pay

history for the preceding twelve (12) months and to allow for a fee of up to 10% of the bill in administration and interest fees.

d. Amendment to Rate Order regarding disconnecting water service due to leaks. Discussion ensued.

Upon motion by Director Eason, seconded by Director Parra, after full discussion with all Directors present voting aye; the Board approved allowing the District's Rate Order to detail the District's policy on Disconnecting Water Service Due to Leaks.

e. Consideration and possible action regarding 14506 Corpus Christi. The Board reviewed the correspondence to and from the customer at 14506 Corpus Christi, including a payment option that was provided to the customer and an opportunity to attend an in person board meeting. Discussion ensued.

Upon motion by Director Parra, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board authorized termination of service due to non-payment.

Upon motion by Director Eason, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

9. New Business:

a. Annual Eminent Domain Filing. Mr. Petrov informed the Board that SB 1812 requires public and private entities with eminent domain authority to report specific information to the Texas Comptroller by February 1, 2024. Mr. Petrov informed the Board that Johnson Petrov will complete such filing on behalf the District.

Upon motion by Director Cantu, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board authorized Johnson Petrov to complete the annual Eminent Domain Filing on behalf the District.

b. Discuss and authorize updated report related to the Strategic Partnership Agreement.

Upon motion by Director Cantu, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board authorized the District staff to update the SPA business list and submit the update to the City of Houston.

ELECTION AGENDA:

Mr. Petrov presented a Resolution Authorizing the District to Conduct a Joint Election with Galena Park Independent School District ("GPISD") for the May 4, 2024 Director's Election, a copy of which is attached hereto as Exhibit "F."

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and the question being put to the Board, the Board authorized execution of the Resolution Authorizing the District to Conduct a Joint Election with GPISD for the May 4, 2024 Director's Election.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned at 6:46 p.m.

PASSED and **APPROVED** this 23rd day of January, 2024.


Secretary, Board of Directors

EXHIBITS:

- A - Tax Assessor-Collector Report
- B - Delinquent Tax Report
- C - S.E.A.L. Security
- D - Engineer's Report
- E - General Manager's Report
- F - Resolution Authorizing the District to Conduct a Joint Election with GPISD

