

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36

MINUTES OF MEETING OF BOARD OF DIRECTORS

APRIL 23, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 4:00 p.m. at 903 Hollywood, Houston, Texas 77015 on Tuesday, April 23, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Ronald S. Holder	President
Gerardo Parra	Vice President
Maria E. Koukoulakis	Secretary
Eddie Cantu	Assistant Secretary
Tammy Eason	Director

All members of the Board were present, with the exception of Director Eason, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gricelda Medrano ("Bookkeeper"); Gabriella Crain ("Executive Assistant"); Dennis Corley ("Field Operations Manager" and "North Channel Water Authority"); Jennifer Shakra of A&S Engineers, Inc. ("District's Engineer"); Officer Kaury McConahay of S.E.A.L. Security Patrol ("S.E.A.L."); Will Petrov of Johnson Petrov LLP ("Attorney"), Luz Lopez of Harris County Precinct 2; and Deputy Eduardo Rojas with Harris County Sheriff Department (HCSO).

1. Public Comment. The President first opened the meeting to public comment concerning the business of the District.

Ms. Duncan updated the Board regarding comments from customers.

Ms. Lopez updated the Board regarding County projects within the District.

2. Minutes. The Board then considered approval of the regular meeting minutes of April 9, 2024, a copy of which was made available to the public.

Upon motion by Director Parra, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of April 9, 2024, subject to certain revision.

3. NCWA Report. Next, Mr. Corley presented and reviewed the NCWA Report with the Board. A copy is attached hereto as Exhibit "A."

Upon motion by Director Koukoulakis, seconded by Director Parra, after full discussion and with all Directors present voting aye, the Board approved the NCWA Report. Report from NCWA

4. Harris County Sheriff's Office Report. Deputy Rojas presented and reviewed the Beat Activity Report. Deputy Rojas also responded to questions from the Board. A copy of which is attached hereto as Exhibit "B".

Upon motion by Director Cantu, seconded by Director Parra, after full discussion and with all Directors present voting aye, the Board approved the Harris County Sheriff's Office Report.

5. Bookkeeper's Report and the Investment Report. Ms. Medrano presented and reviewed the Bookkeeper's and Investment Reports, with the Board, a copy of which is attached as Exhibit "C". Ms. Medrano also responded to questions from the Board.

Upon motion by Director Parra, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, quarterly Investment Report and authorized payment of the checks presented.

6. Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached as Exhibit "D".

a. Ms. Shakra reviewed the written report and updated the Board on the current engineering activities in the District.

Ms. Shakra reviewed Pay Application No. 4 in the amount of \$53,474.72 to Lopez Utilities Contractor, LLC for the Sanitary Sewer Cleaning and Television Inspection, a copy of which is attached to the Engineer's Report.

Upon motion by Director Eason seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved Pay Application No. 4 in the amount of \$53,474.72 to Lopez Utilities Contractor, LLC for the Sewer Cleaning and Television Inspection project.

Next, Ms. Shakra reviewed Pay Application No. 4 in the amount of \$24,030.00 and Change Order No. 2 in the amount of \$0.00 to Lopez Utilities Contractor, LLC for the Wastewater System Improvements, Phase IV Project, a copy of which is attached to the Engineer's Report.

Upon motion by Director Koukoulakis seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved Pay Application No. 4 in the amount of \$53,474.72 and Change Order No. 2 in the amount of \$0.00 to Lopez Utilities Contractor, LLC for the Wastewater System Improvements, Phase IV Project.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

7. General Manager's Report. Ms. Duncan presented and reviewed with the Board the General Manager's Report, a copy of which is attached as Exhibit "E".

a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects.

b. Dixie Line Estimate for Repair and/or Replacement of Electrical Boxes. Ms. Duncan presented and reviewed the Dixie Line Estimate in the amount of \$6,000.00, a copy of which is attached to the General Manager's Report.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Dixie Line Estimate in the amount of \$6,000.00 for Repair and/or Replacement of Electrical Boxes.

8. Executive Session. The Board then entered into an Executive Session, pursuant to Section 551.074 of the Texas Government Code concerning Personnel matters, was called as of 6:22 p.m. Everyone departed the meeting with the exception of the Board, Ms. Duncan and Mr. Joseph William Petrov.

As of 7:00 p.m., the President declared the Executive Session was ended and the public session resumed.

No action was taken on matters discussed in Executive Session.

Continuation of the General Manager's Report:

c. Employee Line Up. Discussed above in Executive Session.

Upon motion by Director Cantu, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the realignment of District Staff, including salary adjustment. The Board also authorized the General Manager to hire a new temporary employee.

d. Redmond Property. Tabled.

e. Brownwood Property. Tabled.

f. Resolution Approving a Water Conservation and Drought Contingency Plan.

Ms. Duncan presented a Resolution adopting a Water Conservation and Drought Plan, a copy of which is attached to the General Manager's Report.

Upon motion by Director Parra, seconded by Director Cantu, after full discussion and with all the Directors present voting aye the Board adopted a Resolution adopting a Water Conservation and Drought Plan.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

9. Other Presentations, Reports or Updates. None at this time.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned.

PASSED and **APPROVED** this 14th day of May, 2024.


Secretary, Board of Directors

EXHIBITS:

- A - NCWA Report
- B - Harris County Sheriff's Office Report
- C - Bookkeeper and Investment Reports
- D - Engineer's Report
- E - General Manager's Report
- E-1 - Order Declaring Surplus Property and Authorizing Sale

